

Scott County Public Schools – Procedure for Resolving School Placement Disputes for Children in Foster Care

1. If the Foster Care Liaison and the LDSS service worker do not agree on the child's best interest for school placement, the following procedures will be followed. During the time of the resolution process, the student should remain in the school in which he or she was enrolled at the time of placement in the new residence.
2. Within 5 work days of the best interest determination meeting, the LDSS supervisor and Scott County Public School's Foster Care Liaison (FCL) should work together, review the best interest determination documentation, and resolve the dispute.
3. If the FCL and the LDSS supervisor do not agree on the child's best interest for school placement, a written request should be submitted within the same five work days to the superintendent (or designee) and the LDSS director (or designee) for a review of the best interest determination documentation. The written request should include documentation of:
 - a. The factors that were considered in determining the school placement that is in the child's best interest;
 - b. The team's determination for school placement;
 - c. The participants involved;
 - d. Whether each participant agreed or disagreed with the team's determination;
 - e. The reasons for agreement or disagreement;
 - f. Any additional information pertinent to the dispute; and
 - g. Efforts made to resolve the dispute.

The "Best Interest Determination for Foster Care School Placement Form" should be used.

4. Within ten workdays following the submission of a written request, the LDSS director (or designee) and the superintendent (or Designee) should review the request, the best interest determination documentation, and any additional information pertinent to the dispute. They should work together to resolve the dispute.
 - a. If the LDSS director (or designee) and the superintendent (or designee) reach consensus regarding the child's best interest for school placement, the LDSS service worker and school representative should be informed of the decision.
 - b. If the two parties cannot agree, they should seek guidance and consultation from their respective state agencies. This request should be submitted within the ten day timeframe. The LDSS should submit this request to the Regional Permanency Consultants.
5. After the state agencies work together to provide guidance and technical assistance to the involved local agencies, SCPS and LDSS, in consultation with the team, should resolve the dispute. The LDSS and SCPS should make a determination as to whether the child should:
 - a. Remain in the same school; or
 - b. Change schools and enroll in the school of residence for the child's new residence, if remaining in the same school is not in the child's best interest. The service worker, school representative and the child's new school shall ensure the child is enrolled

appropriately and immediately, with all educational records provided to the new school.

6. All written documentation shall be placed in the child's case file and available for any required federal reviews. It shall also be placed in the student's cumulative record.

Foster Care Director/Liaison

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Scott County Public Schools

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