

DOCUMENTATION OF CONTRACT DAYS 2018-2019

NAME: _____ SCHOOL: _____

Check box if paraprofessional

DAYS IN SECTION A: _____ HOURS IN SECTION B1: _____ + B2: _____ = _____

A. DIVISIONAL- ASSIGNED (13 days)			
Activity		Date	Number of Days
PRESERVICE	<input type="checkbox"/> check if attended	8/6/18	1
PRESERVICE	<input type="checkbox"/> check if attended	8/7/18	1
PRESERVICE	<input type="checkbox"/> check if attended	8/13/18	1
PRESERVICE	<input type="checkbox"/> check if attended	8/14/18	1
WORK DAY	<input type="checkbox"/> check if attended	10/15/18	1
WORK DAY	<input type="checkbox"/> check if attended	1/3/19	1
WORK DAY	<input type="checkbox"/> check if attended	3/7/19	1
POST-SERVICE	<input type="checkbox"/> check if attended		1
POST-SERVICE	<input type="checkbox"/> check if attended		1
Planning Day- #1 (list details and dates)			1
Planning Day- #2 (list details and dates)			1
Planning Day- #3 (list details and dates)			1
Planning Day- #4 (list details and dates)			1
			Total : 13

B.1 STAFF DEVELOPMENT (Minimum of 15.5 "staff development" hours required)		
Activity	Date	Number of Hours
*Anaphylaxis		0.5
*Blood Borne Pathogens		0.5
*Confidentiality		0.5
*School Crisis Plan Training		1
*Power Point on Sexual Harassment		0.5
		Total:

*Required Trainings

B.2 PRINCIPAL (Maximum of 26.5 "principal hours" may count toward contract fulfillment)

Activity	Date	Number of HOURS

TEACHER'S SIGNATURE: _____ DATE: _____

PRINCIPAL'S SIGNATURE: _____ DATE: _____