

SCOTT COUNTY VIRGINIA SCHOOLS

SCHOOL BOARD MEMBERS

Linda D. Gillenwater
Larry L. Horton
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DIVISION SUPERINTENDENT

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Gate City, Virginia 24251
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School Nutrition Program Payment/Debt Procedures 2017-18

1. Students will always be served a reimbursable meal (breakfast or lunch). No student will be denied a meal.
2. Balances (positive and negative) will be carried forward from year to year.
3. All cafeteria accounts have a **\$25** charge limit. Students **may not** purchase a la carte items if they have a **\$10.00** negative balance. (Bottled water, extra entrees, etc.)
4. When students have reached the maximum **\$25.00** charge limit, the child's parents/guardian must be notified with a call from the school office. The office will cover the cost meals for that day.
5. All outstanding debt to the office and café must be paid in full.
6. No charges for a la carte items will be allowed after **May 1st** for the remainder of the school year.
7. **The following procedures will be followed for students with outstanding debts:**
 - a. Weekly notification will be made to all students who have a debt. (School Messenger)
 - b. When debt reaches **\$10.00** written notification will be sent to parents.
 - c. Manager will notify school office and central office in writing when debt reaches **\$25.00**.
 - d. Document all calls (date, time, amount)
8. Parents/Guardians should be encouraged to apply for free/reduced lunch during first call by staff, if they have not already applied or if their income level has changed.
9. Parents/Guardians are also encouraged to sign up for online account at **myschoolbucks.com** in order to add money to their account, and view activity and balances.

2017-18 Meal Prices

High/Middle School Breakfast	\$1.10
Adult Breakfast	\$1.70
Elementary Breakfast	\$1.05
Elementary Lunch	\$2.05
High/Middle School Lunch	\$2.35
Adult Lunch	\$3.15